



CREATING UNIT COHESION THROUGH FUN SQUADRON EVENTS

PROGRAM GOALS

- Boost Team Work
- Validate your Airman
- Promote Interaction
- Reinforce Team Values
- Foster Fun or Relaxation
- Improve Communication



HOST YOUR UNITE EVENT IN 4 EASY STEPS

1

COMPLETE THE POC APPOINTMENT LETTER

2

EVENT PROPOSAL

3

HAVE FUN & TAKE PHOTOS AT YOUR EVENT!

4

SUBMIT AFTER ACTION REPORT



You Play...We Pay!

The Unite Program empowers Commanders to create new opportunities for recreational cohesive activities to strengthen the bond between members within their unit. All assigned Air Force & Space Force Active Duty, Reserve, Guard & Civilians. Each Squadron/Unit has an appointed Unite POC that works with the Unite Community Cohesion Coordinator to provide events on & off base!

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AIR FORCE

UNITE PROGRAM

ELIGIBILITY

All Military and Civilians (GS & NAF) employees. Squadron CC/CLs have the authority to allow spouses and dependents to participate. (Units will not receive additional funding for dependents and events cannot be held for dependents only)



1 COMPLETE THE POC APPOINTMENT LETTER

Unit Commanders will appoint a squadron UNITE POC, in writing, to the FSS Unite Community Cohesion Coordinator (C3). The POC Appointment Letter form is available at: gogoodfellow.com/unite-program/

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2 EVENT PROPOSAL

Work with your installation C3 to discuss your objectives, event ideas, and to complete the "Event Proposal Form". Event submission must be **7 business days or more** prior to the event.

Email completed form to: miranda.silva.1@us.af.mil

3 HAVE FUN & TAKE PHOTOS AT YOUR EVENT!

4 SUBMIT AFTER ACTION INFORMATION

Provide an after action report form and pictures from the Unite Event to Unite Program Coordinator within **5 business** days after your event.

*Spouses and dependents are eligible for Unite funding with their Commander's approval.

*Contractors are welcome to attend but must pay to participate.

UNAUTHORIZED USE OF FUNDS

- Holiday Parties
- Purchasing Equipment
- Cleaning Supplies
- Prizes or Giveaways
- Change of Command
- Squadron Training
- Damages, Late Fees, or Insurance
- Alcohol